



November 6, 2010

# EXHIBITOR

SPACE RENTAL AGREEMENT

Contact: Sherrie Adolphson  
396-2385

## INSTRUCTIONS

Please read this agreement in its entirety and carefully print or type all information requested.

### REMIT WITH PAYMENT TO:

Ravalli County Health Fair 2010  
100 Old Corvallis Road  
Hamilton, MT 59840

### MAKE CHECKS PAYABLE TO:

Ravalli County Fairgrounds

*Confirmation of your booth assignment will be sent to you by email.*

## EXHIBITOR INFORMATION

*(please print)*

Company Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_ Telephone ( ) \_\_\_\_\_

Email Address \_\_\_\_\_

Company Laison \_\_\_\_\_ Title \_\_\_\_\_

## BOOTH SPACE SELECTION

Please refer to the accompanying floor plan (page 3) and select desired space in order of preference. Booth Charges are \$350 per 10' x 10' booth.

PREFERENCE	BOOTH NUMBER (S)	TOTAL BOOTHS	TOTAL COST (\$350 EA.)
first			
second			
third			
fourth			

Companies from which you desire separation:

\_\_\_\_\_  
\_\_\_\_\_

Companies you wish to be near:

\_\_\_\_\_  
\_\_\_\_\_

What is your intended *Show Special*?:

\_\_\_\_\_  
\_\_\_\_\_

*\*Ravalli County Health Fair organizer reserves the right to make changes in space assignment that is in the overall best interest of the Exhibit.*

## SIGN HERE

I have read and agree to the following terms and conditions.

By \_\_\_\_\_ Date \_\_\_\_\_  
*(authorized signature)*

### FOR RCHF USE ONLY

Total Booth Space Rental \_\_\_\_\_

Contract Received \_\_\_\_\_

Amount of Deposit \_\_\_\_\_

Date Space Confirmed \_\_\_\_\_

Booth Assigned \_\_\_\_\_

By \_\_\_\_\_

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### TERMS AND CONDITIONS

#### 1. PURPOSE OF EXHIBIT

Ravalli County Health Fair (hereinafter RCHF) is a trade event offered by the Ravalli County Fairgrounds as a community service to help educate and promote healthy lifestyles choices. It is a free exhibit open to all interested.

#### 2. INDEMNITY AND LIMITATION OF LIABILITY

Neither RCHF, nor the facility (hereinafter Ravalli County Fairgrounds (RCF), nor any of its officers, agents employees or other representatives shall be held liable for, and they are hereby released from liability for, any damage, loss, harm or injury to the person or property of the Exhibitor or any of its visitors, officers agents, employees or other representatives. The Exhibitor shall indemnify, defend and protect RCHF and RCF from any and all claims, demands, suits, liability damages, loss, costs, attorneys fees and expenses of any kind resulting from the acts of other vendors, theft, fire, vandalism, water and other casualty damage or any other cause. It is the responsibility of the Exhibitor to maintain proper insurance coverage for its property and liability.

#### 3. ASSIGNMENT OF EXHIBIT SPACE

RCHF shall assign the Exhibit Space to the Exhibitor for the period of the Exhibit in priority order passed on receipt of enclosed contract. Such assignment is made for the period of this Exhibit only and does not imply that the same or similar space be held or offered for future exhibits. Every effort will be made to respect the Exhibitor's space choices whenever possible, but the RCHF's decision will be final.

#### 4. USE OF EXHIBIT SPACE

An exhibitor shall not assign to a third party its right hereunder to the Exhibit Space or any portion thereof without the prior written consent of RCHF, which it may withhold at its sole discretion if such consent is given, the Exhibitor shall assume full responsibility for the conduct of the assignee and all its representatives, and the Exhibitor shall not charge its assignee more than a proportionate share of the exhibit fee based upon the amount of Exhibit Space assigned.

#### 5. EXHIBIT HOURS

RCHF will establish exhibit hours and reserves the right to make choices, however, such changes will be made as far in advance of the exhibition as possible Each Exhibitor is required to keep at least one attendant in his booth during all exhibit hours.

#### 6. DISPLAYS AND DECORATIONS

Merchandise, signs, decorations or display fixtures shall not be pasted, taped, nailed or tacked to walls. No Exhibit, merchandise or equipment shall be left in any aisle, but shall be confined to Exhibit Space No signs or advertising devices shall be displayed outside Exhibit Space or protecting beyond limits of Exhibit Space as to interfere with any neighboring Exhibit.

#### 7. FIRE REGULATIONS

Exhibitor shall not pack merchandise in paper, straw, excelsior or any other readily inflammable materials. All cartons stored in the Exhibit Building shall be emptied of contents Exhibitor shall use no inflammable decorations or covering for display fixtures and all fabrics or other material used for decoration or covering shall be flameproof. If required by local law or ordinances, Exhibitor shall have on hand in its Exhibit Space a notarized affidavit establishing that its display material has been treated during the last year by an approved chemical. All wiring devices and sockets shall be in good condition and meet the requirements of local law.

#### 8. OBSERVANCE OF LAWS

Exhibitor shall abide by and observe all laws, rules regulations and ordinances of any applicable government authority and all rules of the First Interstate Center Building.

#### 9. EXHIBITOR CANCELLATION

Cancellation of any portion of this Application/Contract by the Exhibitor will be accepted upon the following refund schedule: At least 90 days-50% of contract. Less than 90 days-no refund.

#### 10. AGREEMENT TO TERMS CONDITIONS AND RULES

Exhibitor agrees to observe and abide by the foregoing Terms, Conditions and Rules and by such additions Terms, Conditions and Rules made by RCHF from time to time for the efficient or sale operation of the Exhibit, including but not limited to, those contained in this contract. There is no other agreement or warranty between the Exhibitor and RCHF except as set forth in this document.

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## FLOOR PLAN

